

Brownfield Rec Dept Meeting Minutes 7/12/11

Meeting Open at 6:15

Members Present:

- Tara Warren
- Joe Vaughan
- Jenn Coen
- Linda Chapman
- Michelle Day
- Russ Maidment
- Kathy Fraize

Members Absent:

- Nicole Watkins
- Sharyn Coville
- Heather Towle
- Lori Cole
- Diane Burnell
- Dick Norcross

Others Present:

- Terri Vaughan
- Scott Burnell
- Patti Burnell
- Krystina Robblee
- Melissa Foster

Financials:

- 3789.00 - \$2100 off from last month – Jenn to meet with Wanda again to see why
- Issue of the keys were discussed
- Jenn needs to catch up with Wanda on reports

Father Daughter Dance:

- Went very well
- About 50 people came
- \$188 profit

Shed:

- Plans were drawn up tonight and tucked under Fish & Games door

Vendor Fair:

- July 30th at the Denmark School sponsored by the PTA – good fundraising possibility if anyone wants to run a table

Sea Dog Tickets:

- 8 tickets donated anonymously
- Decided to give them to deserving volunteers

Painting Party:

- Derrick Gillis has been working on the playground again

Summer Camp:

- We are 900 dollars in the hole - payroll is fine it is just the supplies that we had to buy – planning a fundraiser to make up difference
- Also hoping that enrollment will pick up soon
- We had another one sign up today - we now have 36 enrolled
- We have 4 part timers - Stephanie Lang, Vanessa Stacey, Lee Jordan & Kelsey Drew and 2 CIT's - Krystina Robblee and Melissa Foster
- They are all CPR and first aid certified
- Props were given to the great job the CIT's are doing

Community Yard Sale:

- Some inquires made but no one has yet signed up
- Aug 27th
- Will advertise at Brownfield Day

Tennis Courts:

- John Towle checked and they are asphalt
- Tara will seek quotes to get them repaired
- Selectmen recommend putting it on the warrant next year

Auction:

- September 17th
- Largest fundraiser last year
- We are in charge of collection from Fryeburg and Brownfield – Tara will make a list and distribute to members

By-Laws:

- A complaint was made that we do not have by-laws or an ordinance, however we have both
- We do not have an up dated ordinance, but we do have one
- Jenn will provide Tara, Town Office, and members with a copy of each

After School Program:

- Was not profitable
- Probably won't happen this year due to auditors not allowing Rec Director to work more than 30 hours per week
- Tara will probably run program from her home

Brownfield Days:

- Flamingo Surprise is the theme
- 1 mile family run do be organized by Bill Riley
- Also will have a walk for others who do not want to run
- 11:00 - parade
- 12:00 - pie eating contest
- 1:30 - firemen's muster
- Tara will be the parade marshal
- Patti Burnell will make the pies
- Terri will help with lobsters
- Russ with do anything
- Meeting in 2 weeks to review plans again

Selectmen joined us at 8:05:

- Came to answer some questions raised about getting our checkbook back and other misc business
- What started as a simple inquire to return checkbook turned into a disaster
- Checked with accountants - in order for us to function we need 501-c3
- We would have to have an EIN and our we would have to pay for use of the building
- Cindy went to the attorney - they said the town only approved 30 hours and since Tara has been working 10+ she is working full time and should be offered benefits
- Cindy read what MMA replied back - if the hours were on a seasonal basis for temporary workers this may be permitted
- For summer camp Tara may work no more than 10 hours a week
- If you see something on your reports go to Wanda first, then go to Selectmen if you get nowhere with Wanda
- Tara asked if she could run the afterschool on her own at the Community Center –parents to pay her directly and no money would be turned into the Town, therefore eliminating the payroll issue
- If Tara was to do this she would need to rent the building from the Town and provide her own liability insurance
- Is she decides to run this program at her home that leaves the building unattended from 3pm on. This is when the children really need a place to go
- It was asked if Tara could incorporate this ASP into her already 30 hours - Tara stated that she can not put anymore into her 30 hours
- Kathy is only with us one more year so Tara will need to be getting ready to take over the sports
- The Rec Committee needs to decide if we want to keep the ASP
- Jenn suggested that we piggyback off another 501-c3 until we can get our own
- After much discussion we decided to leave it as it is now until Jenn can provide us with more research on the benefits and procedures of becoming our own 501-c3
- Discussion of keys – Stuff was stolen from the Community Center so Selectmen want Michelle to collect all keys and files for the Community Center - She is to hold until selectmen deem what to do with them on Thursday
- Dogs on the beach were discussed – Selectman will make a decision and email it to Tara
- If needed Tara will have a new sign made up for the beach
- Russ to do some research about purchasing a new vacuum for the Community Center and give to Tara to pass along to the Selectman
- This vacuum will be locked in Tara’s office – another transfer station find will be left in maintenance room for renters to use
- Tara asked to up her debit card limit – Selectman will discuss and send her a decision via email

Next Meeting:

- August 2 - 6pm – Pot Luck again

Meeting Adjourned at 10:46 pm